

CLUB BYLAWS



TABLE OF CONTENTS

1.	SECURITY OF MAIN ACCESS GATES	2
2.	SUMMER RIDING	2
3.	SPEED LIMIT AND RIGHT OF WAY	2
4.	HEALTH AND SAFETY RESPONSIBILITIES	3
	Helmets	3
	Footwear	3
5.	FLOATS AND TRUCKS.....	3
	Visitor Float Parking	4
	Float training	4
6.	LOCKER ROOM SECURITY	4
7.	PADDOCK GATES	4
8.	HORSES	4
9.	SUPERVISION	5
10.	MAIN GROOMING SHED AREAS AND TIE UPS.....	5
11.	SHOEING AND CLIPPING.....	5
12.	ARENAS - Dressage and Showjumping.....	5
13.	WORKING BEES	5
14.	DOGS.....	6
15.	CODE OF CONDUCT	6
	Members Duties and Responsibilities	6
	Members Responsible for Guests	6
	Misconduct.....	7
16.	FAILURE TO COMPLY	7
17.	NSRC FACILITY MAP	8



CLUB BYLAWS

For the safe and efficient operation of the Club

Definitions:

In this document:

Club means **THE NORTH SHORE RIDING CLUB (INCORPORATED)**.

Committee means the **Club's** governing body.

Member means a person who is a **Member** of the **Club**

Introduction

For the safety of all Club members and the smooth running of the Club, Members must comply with these Bylaws at all times.

Compliance with the bylaws contained in this document, as well as the Club's Constitution, is mandatory.

1. SECURITY OF MAIN ACCESS GATES

The two access gates from Awanohi Road and Durey Road into the Club must be closed and locked immediately after access to or egress from the Club for the security and safety of Members, horses, and property.

2. SUMMER RIDING

Paddocks designated for riding during the summer months will be made available as determined by the Grazing Officers/Committee. Notification of open periods will be communicated to the membership accordingly. During open periods, riders must use common sense and avoid soft or slippery areas after heavy or extended rainfall.

3. SPEED LIMIT AND RIGHT OF WAY

- Vehicles must not exceed the 20kph speed limit within Club grounds at all times.
- Horses always have the right of way over vehicles on all internal roads
- Running horses alongside vehicles anywhere within Club grounds is strictly prohibited.

4. HEALTH AND SAFETY RESPONSIBILITIES

- All Members, guests, and visitors are responsible for complying with health and safety protocols while on Club grounds. This includes following all posted instructions, using equipment safely, and maintaining awareness of their surroundings.
- Members must report all near misses, incidents, and accidents involving themselves, others, or horses to the Committee as soon as practicable following such near miss, accident or incident. This is to ensure that safety hazards can be identified and addressed promptly.
- The Committee is committed to taking all necessary and practicable measures to safeguard the health and safety of Members, guests, horses, and property. However, Members are required to act in such a way as to minimise any risk to themselves, their horses, or others.

Helmets

- Riding helmets must be worn and fastened at all times while on horseback on Club property. This includes all Members, instructors, guests, visitors and any person receiving a “pony” ride.
- It is recommended that helmets and closed in footwear be worn during all non-ridden training activities, including groundwork and float training.

Footwear

- All individuals handling horses or working near machinery must wear appropriate, closed-in footwear at all times.

5. FLOATS AND TRUCKS

Permanent Parking

- The Club has limited space to accommodate Members' floats or trucks.
- Float or truck spaces are for legally compliant, functional horse transportation vehicles only.
- If a Member wishes to permanently park their float or truck on Club grounds, they must apply to the Committee for a designated space in which to do so. If and when a space becomes available, the Committee will let the Member know their designated space in the Float Park and should the Member wish to take up the space, they will pay the annual fee (or an appropriate proportion thereof for part of a year) for such space as invoiced to the Member.
- No sub-letting or licensing of the allocated parking space is permitted.
- The float and truck parking fee is set by the Committee and will be reviewed annually.

Visitor Float Parking

- Visiting Floats and trucks should only be parked in the designated area as signposted at the Club and marked on the facility map. They are not to be left parked anywhere on the internal roads except that the area adjacent to the locker room and grooming bay may be used for loading and unloading after which time the float or truck must be moved to the designated parking area or leave the Club as appropriate.
- Permission must be sought from the Committee or the Grazing Officer and Treasurer to leave floats and trucks on Club grounds temporarily.
- Unless float training, only visitor floats may park in the space adjacent to or at the entrance of the activities area and must be removed as soon as practicable. Parked floats must not block access to any equipment stored in the activities area.

Float training

- Float training is permitted only in the designated area **[shown on map – Area D]** to ensure the safety of others, horses, vehicles, and equipment.

6. LOCKER ROOM SECURITY

- The door to the locker room (which is situated directly adjacent to the covered grooming bay) must be locked at night or during the day if left unattended.
- Any hard feed stored in the locker room must be kept in a sealed container at all times to avoid attracting pests. Alternatively, feed can be left in the designated bin in the cover drying shed.

7. Paddock Gates

- All gates that are closed must remain closed when riding through paddocks. Please leave them as you find them to ensure the safety of the horses.

8. HORSES

- Horses must be under control at all times while outside their paddocks, either by halter or bridle. Horses should be tied securely to baling twine on hitching rails or held by a handler. When not in their allocated grazing paddock, no horses are to be left loose anywhere on the Club grounds.
- Horses are not permitted in the car park or on the Clubhouse lawn.
- Horses must not be tied to gates, equipment, fences or any structures that could be pulled over or damaged.
- No cantering or galloping is permitted on internal roads.
- No riding is permitted through any paddocks where horses are grazing.

9. SUPERVISION

- All visitors or members under the age of 17 must be supervised by a parent or guardian, or the parent/guardian must appoint a responsible adult to supervise them at all times while on Club grounds.

10. MAIN GROOMING SHED AREAS AND TIE UPS

- The main Grooming shed areas in both the Front and Back Valley must be kept clean and tidy, with the floor swept after each use.
- All droppings, debris, and rubbish must be removed after use and where applicable, disposed of in the bins provided.
- All other tie up areas used for grooming must be tidied as far as practicable after use.

11. SHOEING AND CLIPPING

- Shoeing, clipping, and barefoot trimming must only be conducted in the designated shoeing areas.
- The shoeing areas must be swept immediately after use, with both the stiff broom and the magnet trolley and all debris disposed of in the bins provided. Shoes should be placed in the metal collection bin. Do not sweep debris onto the driveway or surrounding grass areas.
- The holding pens behind the Shoeing Shed must be mucked out immediately after use.

12. ARENAS - Dressage and Showjumping

- If using an arena with an instructor or if the instructor is riding on your behalf, the Member must book and pay for arena time.
<https://www.northshoreridingclub.org.nz/book-online> The fee for such use is to be set by the Committee from time to time and any changes will be duly communicated to the membership.
- Droppings in the arenas must be immediately collected and disposed of in the provided bins.

13. WORKING BEES

- The Club will hold a minimum of 2 working bees per annum
- It is expected that all Members attend (or arrange for alternative assistance at) all working bees.
- The Committee reserves the right to charge a fee to Members who do not attend a working bee.
- The Club will be closed for all riding and equestrian activities during working bees.

14. DOGS

- Dogs must be under full control at all times, defined as “at heel” or on a lead, between the bottom gate and up to the shoeing shed.
- Dogs are prohibited from entering the arenas and must not run loose around the environs of the arenas, grooming shed, covered pens, shoeing/clipping shed, showgrounds, locker room, and Clubhouse.
- Owners must clean up after their dogs in all areas, including around hitching rails and parking areas.
- Dogs may not be tied to the locker room door, fences, or arena fences.
- No dogs are permitted on Club grounds at activities, working bees or worming days.
- Running dogs alongside vehicles on internal roads is strictly prohibited.
- Dogs are not permitted in any paddock where horses are grazing under any circumstances.

15. CODE OF CONDUCT

- The Club requires Members to uphold minimum standards of behaviour to ensure that all Members can fully enjoy the benefits, privileges, and facilities provided by the Club.

Members Duties and Responsibilities

- Members are expected to conduct themselves in a courteous and socially acceptable manner and show respect for each other and their horses.
- Bullying, threats, abuse or physical violence will not be tolerated under any circumstances, and provocation may not be accepted as justification for such behaviour.
- Members shall act in accordance with the Club’s core organisational values, which are:
 - Welfare of the horse
 - Maintaining the integrity of the **Club**
 - Unity among all Members; and
 - Respect for all Members at all times
- Parents or guardians of junior members (under 17 years of age) are responsible for the conduct and safety of their children at all times.

Members Responsible for Guests

- Members are responsible for the conduct of any non-members or guests they invite to the Club grounds, events, or other activities.
- This includes (but is not limited to) family, friends, instructors, coaches, and other visitors.

- Members must ensure that their guests comply with the minimum standards of behaviour set out in this Code.

Misconduct

The following are examples which constitute misconduct and which may result in disciplinary action and termination of membership of the Club:

- Failure to comply with the **Club** constitution or any Bylaws set by the **Club**.
- Unauthorised use of **Club** facilities without permission.
- Racial, sexual, or other improper harassment of any Member or person.
- Bullying, threatening, abusing, or assaulting any Member, their guests, spectators, or horses.
- Engaging in obnoxious, anti-social, or criminal behaviour, including the use of obscene language or gestures. This includes making any discriminatory, derogatory, or abusive remarks about any Member, guest, visitor, contractor or spectator.
- Consuming illicit drugs anywhere on Club grounds.
- Being under the influence of alcohol or any judgment-impairing drug. For the purposes of this clause, a person is considered 'under the influence' if their blood alcohol level exceeds the legal driving limit.
- Interfering with or wilfully damaging **Club** property, machinery, or other equipment, or otherwise acting in a way that threatens safety.
- Theft or unauthorised possession/use of another person's property or the property of the Club.
- Engaging in any act that may damage the reputation of the **Club** and/or its Members.

16. FAILURE TO COMPLY

Members who fail to comply with these Bylaws may face disciplinary action as determined by the Committee in line with the Club constitution including potential removal from the Club's membership

17. NSRC FACILITY MAP

